Water Bottle Refill Station Guidelines

• A water fountain must already be present in the proposed location
• The proposed location should be at a reasonable distance from previously installed water refill stations or present a compelling justification if it is not
• Priority will be given to locations in the following order:
  High student traffic areas > high staff traffic areas > buildings currently without refill stations > other areas of campus (ex: outdoor areas, buildings with one or more refill stations that do not meet previous criteria)
• Facilities Services will report back to the SEIC annually with the number of refill stations installed, their locations, and the amount spent on each project